

**Henley Town Council**  
**Accounts for the year to 31st March 2020**  
**Income and expenditure figures as shown on AGAR**

	2019		2020		
	£		£		<b>Explanation of differences</b>
<b>INCOME - OPERATIONAL</b>					
Annual Precept	530,734	Box 2	550,888	4%	Band D Council tax increased from £93.09 to £95.88. Small increase in tax base
Dividends and interest	183,816		182,856	-1%	
Rents, hire of facilities & licences	309,329		296,814	-4%	Income from 357 R Rd down by £5k, weddings and town hall hire down by £6k, seating licences/weekend markets in Market Place down by £5k
River income - Mill Meadows parking & all moorings	308,273		294,830	-4%	Parking down by £18k - hit by Coronavirus 2nd half of March 2020
Income from outdoor sports facilities	0		38,877		Management of facility brought inhouse April 2019 - new income, see R&A costs below
Other services - cemetery/allotments	49,152		67,888	38%	Number of burials increased
Grant income - OCC for grass cutting	4,416		4,416	0%	
Recharges to County Council - parking wardens incl salaries	66,789		67,969	2%	
Other income (excluding gains on sales of fixed assets)	38,529		38,585	0%	See below
	<u>1,491,038</u>		<u>1,543,123</u>		
Non - operational: gains on share transactions	55,095		24,922		Investments bought/sold in the year
Non - operational: gains on disposals of fixed assets	30,266		18,239		Dependent on assets/equipment disposals in the year
For Box 3 - deduct precept	-530,734		-550,888		Deduct as already included in box 2
Add Long term loans repaid	97,000		5,000		Normally £5,000pa, 2019 included £92k one-off full loan repayment
Add CIL receipts	103,099		77,120		Dependent on CIL developments in the year
Less gains on disposals of assets included above	-30,266		-18,239		Take out of Box 3 - not actual receipts, see next line
Add back diposal proceeds of asset sales above	40,800		26,302		Put into box 3 instead of above
	<u>1,256,298</u>	Box 3	<u>1,125,579</u>		See explanations above
<b>EXPENDITURE - OPERATIONAL</b>					
Finance, strategy & management costs					
Salaries	409,612		395,594	-3%	£16k of CIL funds set against staff costs.
Parking warden salaries recharged to OCC	60,995		61,768	1%	
Legal, professional & audit fees	55,418		57,118	3%	
Grants to organisations	96,976		94,155	-3%	One annual grant down by £2.5k
Civic costs	42,236		32,832	-22%	Election expenses higher in 2019 due to 2 x bi-election costs
Other administrative expenditure	76,627		84,441	10%	Includes Climate Emergency WG £4k.
	<u>741,864</u>		<u>725,908</u>		
Town & community costs					
Salaries - caretaker costs	55,842		61,609	10%	Long term sick leave requiring cover - 2 staff
Rates, cleaning, maintenance of town properties	123,581		108,592	-12%	Street cleaning down £7k, town hall maintenance down £5k
Visitor info services, town manager, tourism, Action Plan	99,396		114,509	15%	Salaries increased £15k - cover for long term sick leave x 1
Town security (CCTV/PCSO)	40,822		37,992	-7%	SODC costs for CCTV monitoring down
	<u>319,640</u>		<u>322,702</u>		
Recreation & amenity costs					

Salaries	206,454		220,433	7%	Inflation 2-3% and some SCP incremental increases. One promotion to assistant manager
Other operational costs	110,664		93,932	-15%	Vehicle exp down £9k due to one-offs in 2019. No longer opening info centre at Pavilion, had cost £7k.
Horticultural contracts	61,692		63,282	3%	
Cemetery & allotment costs	19,872		22,004	11%	Cemetery income up, associated grave digging costs up
Outdoor sport centre facility costs	33,799		62,518	85%	Management of sports centre brought inhouse April 2019. Now pay utilities, cleaner, pitch maintenance etc - see corresponding income. Overall £10k reduction in costs
Pavilion/public toilets/litter clearance costs	41,202		47,348	15%	Several bills to unblock drains until permanent solution found.
Other costs	41,795		37,915	-9%	Costs for allotments down £6k
	<u>515,477</u>		<u>547,432</u>		
Non-operational expenditure - riverbank repairs reserve	100,000				2019 was one-off
<b>Total operational expenditure</b>	<b>1,676,981</b>		<b>1,596,042</b>		
Less: Salaries per box 4	-812,360	Box 4	-853,405	5%	See salary lines above for explanations of variations
	<u>864,621</u>		<u>742,637</u>		
Other expenditure for box 6					
Payments for projects under earmarked reserves - I&E items	1,075		28,083		Include IT equipment and election expenditure
Less: included in I&E expenditure above, not paid so added to EMR	-130,943		-32,151		Include annual provision towards AstroTurf, next elections, Fairmile improvements
Capex per fixed asset summary	234,148		205,232		Composter, vehicle, mower, provisions ref projects earmarked in reserves
Payments for projects under earmarked reserves - Capex items	177,639		80,679		Freemans Meadow play area, 20mph speed limit
Less: included in capex above, not paid so added to EMR	-183,000		-53,000		HGV 7.5ton limit, play area reserve, Welcome signage, new website, etc
CIL expenditure not included above as separate reserve	12,567		74,330		2020 expenditure incl pedestrian crossing, staff working on planning/developments, Saturday bus service, new planters in town, replacement bollards etc
	<u>976,107</u>	Box 6	<u>1,045,810</u>		