

## **Recreation and Amenities Committee 2019 - 2020**

### **Terms of Reference**

1. The Recreation and Amenities Committee will consist of 9 members including the Mayor and Deputy Mayor ex Officio.
2. The Quorum for this Committee shall be 5 members.
3. In the absence of the Chairman the Vice Chairman will chair the meeting.
4. The Committee will consider all matters referred by the Council and will make recommendations to Council for approval.
5. The Committee has delegated powers only in respect of those matters set out in Standing Order 17.
6. The Committee will monitor the financial performance of the Committee's budgets against estimates and set a budget for consideration and approval by the Finance, Management and Strategy Committee each year.
- . The Committee will be responsible for the following matters:-
  - Mill Meadows
  - Marsh Meadows
  - Mill Meadows Car Park
  - Makins and Freemans Park
  - Outside Contracts
  - Pavilion
  - Allotments
  - Cemetery
  - Recreation/Amenity
  - Henley in Bloom
  - Moorings
  - River and Rowing Museum
  - Sports Clubs
  - Any other matter of a non strategic nature relating to the recreation and amenities of the town
7. The Committee will make recommendations to Council regarding policy and strategic matters relating to all of the above.
8. The Committee is authorised to establish sub-committees and working groups, and to appoint advisers as and when necessary to assist in its work.

*NB in accordance with Standing Orders, the Chairman and Vice Chairman of the Recreation and Amenities Committee shall be members of every sub-committee appointed by it unless they signify that they do not wish to serve.*

9. The Committee will receive and consider all reports and recommendations from every sub committee and working group it appoints.
10. The Committee will consider rents and fees for persons or groups using the facilities provided and make recommendations to the Finance, Management and Strategy Committee each year as part of the budget setting for implementation from 1 April.
11. The Committee will exercise those delegated powers and duties as the Council directs relating to the Committee's functions as set out above.

*Adopted by the Recreation and Amenities Committee on 21 May 2019.*