

Name of Company	Purpose	Location	Ref No:	Meter No/Site Reference:	Term	Start date	End Date	Notice Required	Notes
2 Circles Communications	Landline in office	Town Hall				01/03/2016	29/02/2019	at least 30 days or extends for another full year	
ADT Fire & Security	Mayor's Parlour intruder alarm	Mayor's Parlour					ongoing	£355.04 in 2017/18	
Active Security	CCTV Town Hall Maintenance Fire Alarm Maint	Town Hall Town Hall CAB The Barn Day Centre Pavillion Barn			1Year 1Year	23/10/2017 21/03/2018 21/03/2018 21/03/2018 21/03/2018 21/03/2018 21/03/2018	22/10/2018 20/03/2019 20/03/2019 20/03/2019 20/03/2019 20/03/2019 20/03/2019	Maintenance contract £121pa Maintenance contract £337.63pa Maintenance contract £281pa Maintenance contract £281pa Maintenance contract £281pa Maintenance contract £281pa Maintenance contract £281pa	
	Intruder Alarm								Maintenance contract £319.3pa incl new intruder alarm
Axis Lifts	Lift Maintenance Lift Maintenance	Town Hall Pavillion				01/04/2017 01/04/2017	31/03/2018 31/03/2018		£487.50pa - 6 service visits £325.00pa - 4 service visits
SODC audit department	Internal auditor	Town Hall				01/04/2016	31/03/2019		Three years at £1,350pa
BNP Paribas/IBS	Leasing Sharp Photocopier	Town Hall	853213/001			01/03/2014	01/03/2019		5 years at £246pq + VAT
Capita Symonds	Property valuations (Mark Treadwell)	Investment properties							Annual invest property valn - desktop £500pa
Castle Water	Water	Watermans Allotments 52 Market Place - OFS Cemetery Recreation Grd, Pavillion, MM Flower Bed, Station Road Flower bBed Mkt Place Town Hall	96A50059 97T072297 97T072296 00A036092 90P085604				ongoing		Being reviewed by broker service
Chipside Ltd	ECNs and cashless parking payments Charge per ECN issued Sim card for handheld device	Mill Meadows					ongoing ongoing ongoing		£3.49 per ECN issued
Ecocleen	MM Public Toilet cleaning	Mill Meadows					ongoing	60days	£743.06 monthly & extra hours @ £16
GDT	Fire Extinguishers/blankets service Fire Extinguishers/blankets service Fire Extinguishers/blankets service Fire Extinguishers/blankets service Fire Extinguishers/blankets service Fire Extinguishers/blankets service Fire Extinguishers/blankets service	Town Hall Pavillion Pavillion Day Centre Exhibition Centre Henley Volunteer Bureau Day Centre				16/07/2018 16/07/2018 16/07/2018 16/07/2018 16/07/2018 16/07/2018 16/07/2018			Service attendance charge £16.50 £4.70 per extinguisher & £1 per blanket Exchange of extinguisher £37 Single stand £26 / Double stand £42 Min Invoice Charge £25
CRM/Intouch (Eazycollect)	Website maintenance	Town Hall							£30 per month website support
Ecoclean	Cleaning of MM toilets daily	Leichlingen Pavillion				01/06/2018	31/05/2019	3 months	£8916pa plus bank holidays. Extra hours at £16 ph.
EE	Mobile phones	Various					ongoing	30 days	
Ellis Whittam	Employment & HR	All sites				29/09/2015	30/09/2018		£2,800 pa
Fuelcard	Fuel cards for parks vehicles						ongoing		Pay as we go - no fixed term
Gazprom Energy (via LSI energy)	Gas Gas Gas	The Barn Town Hall The Old Fire Station Exhib Cent	889333108 73200605 3987795902	4540720 4540719 4540718	3 year 3 year 3 year	01/01/2018 01/01/2018 01/01/2018	31/12/2020 31/12/2020 31/12/2020	30 days terminate by 30/11/2020	Unit charge 2.3120p/kWh; St charge 301.0p per day to 31 Dec 2020 Unit charge 2.3120p/kWh; St charge 301.0p per day to 31 Dec 2020 Unit charge 2.3120p/kWh; St charge 301.0p per day to 31 Dec 2020
GLL	Mangt of Outdoor Sports Centre	Tesco site				01/07/2009	31/03/2019	6 months	£17,203pa s/t review June each year
Grundons Waste	Waste disposal, incl recycling	Compound by Tesco Mill Lane Carpark	Agreement 283		3 years Temp	16/08/2014	16/08/2018	6 months	Rolling contract until either side gives notice. Summer 2018
Henley Office & Window Cleaning	Ad hoc cleaning work						ongoing		All ad hoc services
ICO (Info Csrss Office)	Data Protection Registration	Town Hall				24/08/2016	23/08/2018		To cease 2018 when GDPR applies
Jade Security Systems Ltd	Coin collections at MM parking meters	Mill Meadows car park			Ongoing	26/08/2016	ongoing		£6.50 per collection
Lloyds TSB	Use of business card held by MK	Town Hall						Until further notice	Charge of £28 per annum
Land Registry	Land charges paid by DD	Town Hall						Until further notice	Saves on Land Registry fees - no charge to HTC
Merchant Rentals	Card processing terminal	Information Centre				01/07/2014	01/07/2018		£15.74pcm 4 year agreement
MFG Uk Ltd	Net DSL Network Net DSL Network Net DSL Network ESET Licence Single AV/AS mailcontroller email On line Backup BT infinity line	Mill Meadows Tesco Site Town Hall Town Hall Town Hall Town Hall Town Hall	226437	01491 572903	1 year 1 year 1 year 3 year 1 year Monthly Monthly rolling rolling rolling rolling rolling rolling rolling	21/12/2016 02/03/2016 24/07/2016 31/12/2014 01/01/2017	21/12/2018 02/03/2019 24/07/2018 31/12/2018 31/12/2018		£300pa net DSL SOHO Max DSL Network £300pa net DSL SOHO Max DSL Network £480pa net DSL SOHO Max DSL Network £262.16pa 16 user Eset Nod32 Licence £270 pa support £95 per month £11.95 per month £21.50pcm; £258pa support service £64.50pcm; 774pa support service £225.68pcm free £58.20 pcm £105.25 pcm £8.99 pcm
Parkeon	GPRS Airtime for 3 modems Parkfolio Easy Plus web based centralisation system Epsom Server Hosting Archipel transactions	MM MM MM MM						Ongoing Ongoing Ongoing Ongoing	£24.00pcm; £288pa £30.00pcm; £360pa £50.00pcm; £600pa 14p per transaction
Peninsula	HR Contract	Town Hall			3	01.10.18	30.09.21	6 months	Will renew for another 3 years if notice not given
PHS	Dust Mats Sanitary Disposal	Town Hall Town Hall Public Toilets- Pavillion	40849 40277		Qtrly 3 years	01/03/2018 16/12/2014	28/02/2021 23/12/2018	90 days	3 mats, total cost £719,20pa, index linked. £1,086.60 annual charge - ESPO prices, reduced from £2,754
PHS Compliance	PAT Testing	All sites - 300 units						agreed annually - £0.92pu	Completed around March/April each year
Pitney Bowes	Franking Machine	Town Hall		11307493	3 years	Sep-15	ongoing	3 months	£332.96pa
PTSG Electrical Services	Lightening protection	Town Hall			3 years	Aug-16	Aug-19		£90pa plus VAT
RatesRecovery	Town Hall rates to be challenged	Town Hall						until end of rating period (2016/17)	30% of savings made
Sage	Accounts Payroll	Town Hall	15228200		1 year 1 year	01/04/2017 01/04/2017	31/03/2019 31/03/2019	annual annual	Combined licence/support £3116.94 2017/18 Included in above
Scottish & Sthern Elect	Electricity	Prop Sensory Gardens		D01C86344	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kWh + £16.69 qtr standing charge
Scottish & Sthern Elect	Electricity	Pavillion			3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 11.434 or 6.94p/kWh + £16.69pq standing charge
Scottish & Sthern Elect	Electricity	Spot Lights Henley Bridge		D06C19044	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kWh + £16.69pq standing charge
Scottish & Sthern Elect	Electricity	Cemetery 1st Chapel		L71C09985	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 6.909p/kWh + £12.07pq standing charge
Scottish & Sthern Elect	Electricity	Cemetery 2nd Chapel		L71C10200	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kWh + £16.69pq standing charge
Scottish & Sthern Elect	Electricity	Floodlighting, St Mary's Church		S68C29208	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 6.909p/kWh + £12.07pq standing charge
Scottish & Sthern Elect	Electricity	The Old Fire Station Exhib Centre		S67C39142	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kWh + £16.69 qtr standing charge
Scottish & Sthern Elect	Electricity	Town Hall	82977 40117	441355837	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.439ppu + £32.910 pm standing charge
Scottish & Sthern Elect	Electricity	O's Bank, Plot 1, Market Place	361109213	V02C11652	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kwh + £16.69 pq standing charge
Scottish & Sthern Elect	Electricity	The Barn	50433 41017	L86C41681	3 years	01/01/2016	31/12/2018	By 1st Dec 18	Charged at 10.366p/kwh + £16.69 pq standing charge (plus 0.495ppu FIT recovery charge in all cases)
Simplepay/MIPermit	Cashless/App payments for parking	Mill Meadows meters	(see jnl file ref cashless inc from Mi Permit)					ongoing	20p per transaction / 10p per reminder, recharged to customer
SMS Environmental	Water Testing	All sites	Q0005973		1 year	12/06/2011	Annual		Water testing at various sites, total approx £1,000
SODC	CCTVs	Mill Meadows and Town Hall			10 yrs	01/04/2018	31/03/2023	12 months	<b>If wish to extend must notify SODC by 30 Sept 2022</b> Cap of £23,092pa for 17 town centre cameras, RPI indexed. No cap for 3 at MM.
SODC	Business rates	All buildings			annual				Business rates
Thames Valley Police	PCSO x 50%				2 years	01/04/2017	31/03/2018	3 months	Renewed 1 year to 31 March 2018 then T&C to discuss again
Wallgate	Hand washing Appliances	ceased when new toilets put in							<b>parks to advise if needed</b>
Windowflowers	Horticultural Amenity Contract	various land			5 years	01/11/2016	31/10/2019		£650pw (£33,800pa) with amendments as agreed
WPS Insurance	All Council insurances	various			5 years	01/10/2017	30/09/2022	30 days	Approved by FSM 19 Sept 2017