



Henley-on-Thames Town Council

ANNUAL TOWN MEETING, THURSDAY **2 APRIL 2020 @ 7.30pm**

The Town Council within its statutory obligations is entrusted with the calling of an Annual Town Meeting. As the title of the meeting indicates it is held for the Town, chaired by the Mayor but is not a Town Council meeting. All electors of the Town (i.e. those on the electoral register) are welcome and may attend.

After the formal part of the meeting there will be an opportunity for all those attending to join with the Mayor and Councillors for light refreshment.

The agenda papers will contain reports from the Town Council and from District and County Councillors. The meeting is also an opportunity for local organisations to present reports on their activities. Organisations wishing to submit a typed report are asked to do so at least two weeks prior to the meeting. Reports should be emailed to n.taylor@henleytowncouncil.gov.uk

The agenda will be available on the Town notice board 2 weeks prior to the meeting. Reports will be available on the Town Council's web site, and on request from the Council's Information Centre. Following the form established in recent years reports will not be presented verbatim but electors and other attendees of the meeting will be able to ask questions on any of the reports or other matters relating to the town.

Details of anyone wishing to attend should be forwarded by telephone to 01491 630071, email to n.taylor@henleytowncouncil.gov.uk or in person to the Henley Town Hall Information Centre.

A handwritten signature in black ink that reads 'Sheridan'.

Sheridan Jacklin-Edward
Town Clerk

March 2020